

Component 4 Part A Appendices

Evaluation of the Use of the Minimum Initial Service Package (MISP) and RH Kits in Post Emergency Situations

Appendix 1: Evaluation Questionnaire Parts 1 and 2

Appendix 2: List of RH kit orders per country, kit number and year (2000-2002).

Appendix 3: List of RH kit orders per country, kit number and year (2003-2004).

Appendix 1: Evaluation Questionnaire Parts 1 and 2

Questionnaire on the implementation of the MISp and the use of the Reproductive Health Kit for Emergency Situations

Part I - General part

Introduction

This questionnaire is UNFPA's contribution to a global evaluation of reproductive health services for refugees and Internally Displaced Persons (IDPs). The global evaluation is the initiative of the Inter-Agency Working Group on Reproductive Health (IAWG) and aims to recommend ways in which RH services to refugees and IDPs can be strengthened.

This questionnaire is designed to determine the availability and quality of the resources to implement the Minimum Initial Service Package (MISP) over the last two years. It will be complemented by field visits to one or two new emergencies. The MISP incorporates basic reproductive health services to be provided to refugees or IDPs during the initial phase of an emergency situation. Included in the MISP are the following aspects: human resources in the form of a coordinator for reproductive health; guidelines and training for the implementation of selected interventions, and material resources necessary for implementing services. The MISP is described in the *Inter Agency Field Manual on Reproductive Health in refugee situations* (www.unfpa.org). The material resources needed to implement the MISP have been assembled by UNFPA into a kit; The Reproductive Health Kit, specifically designed to be used in emergencies.

We would appreciate it if you could take some time to complete this questionnaire - it will take roughly 15 minutes - and return it by **1st of June 2003** to :

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The results of the analysis will be communicated to you when all data have been analysed. **Please note that your answers are confidential and that your privacy will be respected.**

General Information

Personal Details

Name:

Function:

Organisation:

Address:

Telephone:

Fax:

email:

Country where RH kits were used:

When was the RH kits used (Months/Year):

MISP

1. In your setting, did you implement the following components of the MISP?

(Please tick the boxes only if you implemented the components described below)

A. ☐ Appointment of a coordinator to facilitate the implementation of the MISP

Please specify,

☐ Individual (if possible give the name)

☐ NGO (if possible give the name.....)

How long after the occurrence or the situation in which you implemented MISP did you complete this component? _____

B. ☐ Prevention and Medical Management of the consequences of Sexual Violence

☐ Medical Management

☐

----- Other preventive measures, please describe:-----

How long after the occurrence or the situation in which you implemented MISP did you complete this component? _____

C. ☐ Prevention of HIV transmission

Please specify,

- ☐ Enabling Universal Precautions
- ☐ Making condoms available
- ☐ Providing safe blood transfusions

How long after the occurrence or the situation in which you implemented MISP did you complete this component? _____

D. ☐ Prevention of neonatal and maternal morbidity and mortality

Please specify,

- ☐ Promotion of clean home deliveries through providing clean delivery kits
- ☐ Facilitation of clean and safe deliveries at the health facility
- ☐ Establishment of a referral system to manage obstetric emergencies

How long after the occurrence or the situation in which you implemented MISP did you complete this component? _____

E. ☐ Planning for the provision of comprehensive RH services integrated into the Primary Health Care

How long after the occurrence or the situation in which you implemented MISP did you complete this component? _____

F. ☐ Establishment of a data collection system for monitoring RH services

How long after the occurrence or the situation in which you implemented MISP did you complete this component? _____

The Reproductive Health Kit

2. In the year you ordered the RH kits, what was the crisis situation and the phase of the crisis they were meant for?

- A. ☐ In Natural Disaster Situation
☐ In armed conflict situation
☐ In emergency preparedness and pre-stock
- B. ☐ In acute phase
☐ In post acute phase

Comment: Put B first and then A

3. Addressed to which population affected?

- ☐ Refugees in camps
☐ IDPs in camps
☐ Population including Refugees and IDPs outside camps

Ordering and Financing

4. Where did you order the kits?

- ☐ UNFPA New York
☐ UNFPA Country Office
☐ Other Please specify:

5. From where did you receive funding for the purchase of the kits?

- ☐ Regular funds
☐ Special emergency funds

- ☐ Donations
- ☐ Other

If possible, please specify from which donor(s) you received funding:

6. Which kits did you order?

If you did not order a particular kit, please indicate briefly why not, using the following codes:

- 1 = items available on the local market and purchase in country
 2 = sufficient supplies present in country
 3 = items inappropriate (i.e. not used by beneficiaries)
 4 = No need for this kit (the problem that this kit was designed for does not exist)
 5 = other (briefly describe)

Kit		Ordered		If no, why not?				
		Yes	No	1	2	3	4	5
0	Administration							
1	Condoms (Male + Female)							
2	Clean delivery							
3	Rape Treatment							
4	Oral and injectable contraception							
5	Treatment of STI							
6	Clean Delivery Assistance							
7	IUD							
8	Management of miscarriage and complications of abortions							
9	Suture of tears (cervical & vaginal) and vaginal examination							
10	Vacuum extraction delivery							
11A	Referral level Reusable equipment							
11B	Referral level Drugs and disposable equipment							
12	Transfusion							

Logistics

7. The complete order arrived within _____ weeks

8. Were you satisfied with the following aspects of shipping and import of the kits into the country of designation

If your answer is No, please explain briefly

Shipping and import	Satisfied Yes/No	If no; please explain
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Notice of dispatch of shipment		
Notice of arrival of shipment		
Forwarding of packing list and invoice		
Processing through customs		

9. Were you satisfied with the following aspects of packaging of the kits
If your answer is No, please explain briefly

Packaging	Satisfied Yes/ No	If no; please explain
Weight of boxes		
Size of boxes		
Sturdiness of boxes		
Labelling of contents		
Address labelling		
Colour Coding		

10. Was a logistician available to take care of in-country transport and storage?

☐ YES

☐ NO

11. Did you have problems with in-country transport and storage?

☐ No problems

☐ Volume of shipment too large for available transport or storage facilities

☐ Other problems with transport Specify:

☐ Other problems with storage Specify:

12. Was there a break in the cold chain?

(If you ordered kits with cold chain supplies, these were packed and transported separately)

A. ☐ NO

B. ☐ YES

If Yes, why?

- ☐ Not aware of the need for a cold chain
- ☐ Break in the cold chain during the transportation **to** country
- ☐ Break in the cold chain during the transportation **in** country
- ☐ Break in the cold chain during customs holding at arrival to the country
- ☐ Break in the cold chain in the local storage

Distribution of the kits

13. How long did it take to complete the distribution of the kits?

- ☐ 0 - 2 weeks
- ☐ 2 weeks - 1 month
- ☐ More than 1 month

14. Who were the initial recipients of the kits that you distributed?

	Kit number
<input type="checkbox"/> Referral level hospital	
<input type="checkbox"/> Primary health care clinic/ health post	
<input type="checkbox"/> Individual Health Workers (doctors, Midwives, TBAs, etc...)	
<input type="checkbox"/> Other Organisation/ Ministry of Health	
<input type="checkbox"/> Individual women/ men	

Training

15. Did you receive yourself training to train others on the MISP and on the use of the kits?

☐ NO

☐ YES

If yes, please specify who organised the training:

16. Did you organise training for the use of any of the kits?

A. ☐ NO

B. ☐ YES

If yes, indicate for which kit number(s) you organised training:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	2	3	4	5	6	7	8	9	10	11	12

17. Which categories of health workers did you train:

☐ Doctors

☐ Nurses/midwives

☐ Traditional Birth Attendants

☐ Community Health Workers

☐ Other Please specify:

Monitoring

18. Did you monitor the use of the kits you distributed?

A. ☐ NO

B. ☐ YES

C.

If Yes, what kind of forms did you use?

- ☐ UNHCR
- ☐ Own Organisation
- ☐ Other

19. Was there regular supervision of Health Care Workers in your settings?

- ☐ NO
- ☐ YES

Use of IEC and training materials provided with the RH kits

The documents "Clinical management of survivors of rape" (kit 3), "Guidelines for management of women with pre-eclampsia and eclampsia" (kit 6), and "Instruction for sterilizing by pressure cooker and autoclave" (kit 5) were included only in 2002. Recipients of kits in 2001 may not be able to comment on these documents.

20. From the kits you received, which of the following materials did you use?

Title of material	Used		Comments
	Yes	No	
Guidelines			
Reproductive Health in refugee Situations: an inter-agency field manual, UNHCR/UNFPA/WHO, 1999			
The Reproductive Health kit for Emergency Situations, UNFPA/IAWG			
Guidelines for HIV Interventions in Emergency settings, UNAIDS, 1996			
The reproductive health (CD-Rom), UNFPA			
Clinical management of survivors of rape: a guide to the development of protocols for use in refugee and internally displaced situation, WHO/UNHCR, 2002 (kit 3)			
Instruction on use of Combined Oral Contraceptive (leaflet for Service Providers) (kit 4)			

Emergency contraception leaflet (for Service Providers) (kit 4)			
Instruction on use of Injectables (leaflet for Services Providers) (Kit 4)			
Poster for syndromatic diagnosis of STDs (kit 5)			
Guidelines for management of women with pre-eclampsia and eclampsia (Kit 6)			
Instruction on use of POP (leaflet for service providers) (Kit 4)			
Instruction for sterilizing by pressure cooker and autoclave (MSF) (kit 6)			
Leaflet on treatment of incomplete abortion (IPAS) (kit 8) French English			
Manual Vacuum Aspiration guide for clinicians (IPAS) (kit 8) French English			
Clinical Management of Abortion complications: a practical guide, WHO, 1997 (English) (kit 8)			
Protocol for reusing MVA IPAS instruments (kit 8) French English			
IEC documents			
Safe Sex leaflets (Kit 1 A, Kit 1 B and kit 5)			
Female Condom use leaflets (Kit 1 B)			
Pictorial instruction sheet on Clean Deliveries (kit 2)			
Emergency contraception leaflet (Kit 3)			
60 Leaflet for women (kit 8)			

21. Can you recommend other useful materials?

22. Did you translate or adapt the materials to the appropriate language and culture?

- A. ☐ NO
- B. ☐ YES

If Yes,

Who translated it? :

What were the costs?

Further comments

Please write down any further remarks and suggestions you have to improve the use of the reproductive health kit for emergencies.

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Appendix 2: List of RH Kit orders per country, kit number and year

Kits ordered in 2000

Location	0	1	2	3	4	5	6	7	8	9	10	11A	11B	12	Total Kits
Afghanistan	5	9			15		4	14	4	4	4				59
Angola			40												40
				10			18		5		5	6	6	2	52
Bangladesh						20	12					5	5		42
Congo DRC	44				4			4			4			1	57
Congo Brazza	3	2	2	2	2	4	3	3							21
	3	2	2	15	7		3	3				1			36
Eritrea		63	112			113	36		10	10	10	5	5	5	369
Guinea	2	2	2	2	2	2	1	1	1	1	1	1	1	1	20
Indonesia	2	10	34		53	31	27	10	10	8	5	4	2	2	198
Kosovo	14	52	12	17	15	12	7	15	6	8	5	3	1	1	168
Madagascar			35				30		24	24	24	24			161
Mongolia			20				10		10	10					50
Mozambique	3		50				40	20	20	20	30	3	3		189
Philippines			27			18	23		10						78
Rwanda			12			32				155					199
Sierra Leone	2	12	2	2	11	7	1		6	10	1				54
Sudan	10	10	10	5	15	16	3	2	4	4	4	1	1	1	86
Timor East	68		96	2	16	35	32	12	10	7	7	10	3	12	310
Timor West	30	30	30	30	30	30	10	10	10	10	10	2	2	2	236
Turkey		47													47
Venezuela		15	15		15		10	5		5		2		2	69
Zimbabwe			20			13	15		9	12		3	3	3	78
															0
Total	186	254	521	85	185	333	285	99	139	288	110	70	32	32	2619

Kits ordered in 2001

Location	0	1	2	3	4	5	6	7	8	9	10	11A	11B	12	Total Kits
Afghanistan	20	34	64	2	253	60	45	61	15	4	5	5	5	5	578
Angola				40		100	140		40	80	80	20	40	40	580
Bangladesh			1260				700								1960
Burundi			155				15		5	5	5	3	3		191
Congo		22			10		16	11	16	16	16	4	4	4	119
El Salvador	2	14	35	15	9	11	20		14	14		7	7	7	155
Eritrea			300			366	231					25	25		947
Ethiopia						12	28								40
Guatemala							180								180
Guinea	24	66	66	24	66	4	24		3	9	1	1	1	1	290
			2	2	3										7
			12			12	6	6	6						42
Indonesia	6		6			6		3	3	3		3			30
Iran		10	20		10	10	10		5	8	8				81
	5	3	12	6		16	3	3	3						51
Liberia							8	6		6	9				29
	2	2	2	2		2	1	1	1						13
Mongolia	13		60			13	5		5	73	4	13	7		193
Nicaragua						37	37		31	24					129
Pakistan			3		26		23	12	2	3			1		70
	4	1	6	2		6	2	2	2						25
	5						5	5	5	5	5	2	2		34
Palestine		100					100								200
Peru							63					25	2	3	93
RCA (Bangui)	5	5	5	5	5	5	5	2	2	2	2	1	1	1	46
Sierra Leone		15	65	21	5	23	10	10	10	6	10	5	5		185
Solomon Island						20	20	20		20	20	20		20	140
Sudan	6			2	6		2	1	2	2	2				23
Tajikistan	2	12	12	2	12	2	12	10							64
Tanzania		17													17
Turkmenistan	30	20	30		10	30	20		10	20	10	8	8	10	206
Uzbekistan	1	1	1	1	1	1	1	1		1					9
Total	125	322	2116	124	416	736	1732	154	180	301	177	142	111	91	6727

LIST OF EMERGENCY RH KITS SUPPLIED DURING THE YEAR 2002

DATE	COUNTRY	0	1A	1B	2A	2B	3	4	5	6	7	8	9	10	11A	11B	12
21/01/02			15		30	30	30		30	30							
29/01/02	Afghanistan												5		5	5	5
8/2/02	Liberia				6	6	6	6	6	6	2	2	2				
5/2/02	Guinea Bissau		10														
5/2/02	Guinea Bissau			9													
5/4/02	Madagascar				30	30		30	20				10	10	2	2	2
18/04/02	Sierra Leone		8	14			14	3									
23/04/02	Congo				5	5	2	3	5	3							
10/5/02	Angola				60	60											
2/5/02	Angola	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
7/6/02	Sierre Leone		7														
30/07/02	Syria	1	1	1	1	1	1	2	1	1	1	1	1	1	1	1	1
21/06/02	Afghanistan				6					2		1	1		2	2	1
1/7/02	Uganda	4	8	8	10	10	8	8	10	12	10	10	12	12	4	4	4
	Afghanistan		50		242	242		214	50	8	136	5	5	2			
4/7/02	Swaziland				15	15				5	5	5	5		1	1	1
8/7/02	Angola				27				27								
19/08/02	ANGOLA				230												
5/9/02	ZIMBABWE	32	32	32	32	32	32		16								
28/08/02	DRC, CONGO		30	30	20	20	10		20	20		10	20		5	5	2
24/09/02	COMOROS								4	4		4					
25/09/02	ZAIRE						3		12								12
2/10/02	NICARAGUA								7	7	7	7			7	7	7
4/11/02	NIGER				1	1	1			1	1	1	1	1			
15/11/02	PAPUA NEW				1	1	1	1	1								
13/11/02	ANGOLA				60	60			40	24							
27/11/02	AFGANISTAN				2	2											
27/11/02	UZBEKISTAN	10	5		40	40		20	20	4							
11/12/02	BURK FASO		1		3	3			2								
16/12/02	UGANDA		8		8	8	8	8	8	3		3	3	3			
16/12/02	IVORY COAST	5	50	10	30	30	10	10		30		5	10	10	5	5	5
18/12/02	BURUNDI	10			30	30	30		30	10		5	5				
23/12/02	ETHIOPIA								100								
Total		67	230	109	894	631	164	314	419	181	174	72	94	54	37	37	57

Appendix 3: LIST OF EMERGENCY RH KITS SUPPLIED DURING THE YEAR 2003-04

LIST OF EMERGENCY RH KITS SUPPLIED DURING THE YEAR 2003-04

DATE	COUNTRY	0	1A	1B	2A	2B	3	4	5	6	7	8	9	10	11A	11B	12
20/01/03	TURKEY	6	6	6	6	6	6	6	6	2	2	2	2	2	1	1	
21/01/03	IRAN	20	15	15	50	50	10	5	10	15	3	10	10	10	5	5	5
21/01/03	JORDAN	15	10	10	40	40	10	10	10	15	3	10	10	10	4	4	4
21/01/03	IV. COAST	3	5	5	10	10	2	4	10	2			1	1			
21/01/03	IRAQ thru JOR	10			35	35			10	5	5	5	5	5	5	5	5
10/2/03	SYRIA	20	10	10	35	35		5	10	15		7	7	7	3	3	4
19/02/03	GUINEE	11	11	11	11	11	11	11		12	7	7	7		3	3	3
25/02/03	LIBERIA	6			18	18	18	9	9	9		9			1	1	1
4/3/03	PALESTINE									40	120						
4/3/03	SYRIA						10				20						
5/3/03	TURKEY																1
25/04/03	ITALY									10		10					
6/5/03	IV. COAST	2	2		2	2	2		2	4					1	1	2
3/6/03	CONGO				16	16	8				8				8		8
30/05/03	INDONESIA	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
30/05/03	INDONESIA	3			3	9	9		9	6		6	6		3	3	1
9/6/03	LIBERIA		1	1					10	10					1	1	3
9/6/03	GUINEA				3	3			3	3							2
9/6/03	IVORY COAST				3	3			3	3							2
9/6/03	GHANA								1	1							
12/6/03	TANZANIA			10													
3/7/03	SIERRA LEONE								6	6							
3/7/03	CONGO						15										
1/7/03	ANGOLA		81						88								
10/7/03	CHAD		8	8	6			8									
12/7/03	NEW YORK						1										
25/7/03	JAPAN					1	1										
25/7/03	ANGOLA				20										7	7	
29/07/03	MALAWI	1	30		20		19		20	19							
7/8/03	SIER LEONE				4	4		3									
14/08/03	AFGANISTAN	5	3		42	42	6	5	6	6	5	5	5	5	10	5	10
14/08/03	MADAGASC									6					1	1	
22/08/03	ERITREA				100												
2/9/03	LIBERIA																5
2/9/03	THAILAND														1	1	
18/09/03	COLOMBIA		8				6		8								
26/09/03	GHANA				4	4			4								
26/09/03	GUINEA		3		4	4	3		8	4		3	4		4	4	5
26/09/03	IV. COAST				6	6			6	6							
26/09/03	LIBERIA						8		10	5		5	5	10	5	5	12
26/09/03	SIER LEONE				2	2	3	4		2	2						
24/10/03	BURUNDI	5					24		8			2	3				
3/11/03	IV. COAST									23					7	7	2
4/11/03	AFGHANIST	16	97	13	227	65	20	153	65	28	86	34	23	10	12	5	13
16/11/03	CHINA		1														
19/11/03	LIBERIA	2			1	1	14	1	21	9		9	9				
19/11/03	GUINEA		59	7	55	83	28	93	93	31		31	7		3	3	1
19/11/03	SUDAN	1			6	6	1		4	8	4	4	5	4	2		2
19/11/03	CONGO				10		9										
19/11/03	ETHIOPIA								100								
19/11/03	ZIMBABWE									75		75	75	75			
19/11/03	BOSNIA	1	1					1	1			2	2				
19/11/03	TANZANIA	1			3	3	3	3	3					1			
20/11/02	CONGO									2		2	2	2	2		
20/11/03	CONGO									3		3	3	3	3		
22/11/03	SIERRA LEO													7			
1/12/03	CHINA		6														
16/12/03	LIBERIA			10	10	10											

1/20/04	SUDAN	10	10	10	10	10	10	2	4	10	2	6	4	4	2	2	2
1/21/04	CONGO			4	30	30	20		20	8		4	6	4	4	2	2
1/21/04	LIBERIA	4			2	2	3	4	4	4							
1/29/04	CHAD		10	5	10	10	10	4	10	2							
2/6/04	AFGHANIST		5	5													
23/02/04	NEW YORK						1	1					1				
3/3/04	INDONESIA			4	19	19	19	19	19	17	17	17	17	0	10	10	0
11/3/04	HAITI						10		50	60							
16/03/04	BURUNDI		57														
2/4/04	CONGO		1		10	10	35										
8/4/04	LIBERIA		5				15		15				15				
3/5/04	LIBERIA				30	30	3		50	30			4	20			4
10/5/04	IRAQ																50
12/5/04	PAKISTAN		1	1													
17/5/04	SUDAN				40	40	40			12		8	12		3	3	6
19/5/04	SIERRA LEO		8	8				10	12		8						
24/5/04	CONGO	6			6	10	1	1	6	4	1	1	1	1	1	2	1
7/6/04	CHAD		4		13	13	2	2	2	5		1	2	1	1	1	1
7/6/04	URUGUAY		1														
7/6/04	ITALY									5							
21/07/04	WEST SAHA		6	1													
TOTALS		149	466	145	923	644	417	365	737	543	294	279	262	175	114	86	158